

BOARD OF EDUCATION MEETING MINUTES
December 18, 2025

The regular monthly meeting of the Newark Community High School District #18 Board of Education was called to order by President Jacobs at 6:30 p.m. in the LRC at Newark Community High School with Superintendent /Principal Ulrich present.

Roll call was taken, showing the following Board Members present: Bromeland, Fletcher, Jacobs, Seyller, Smith, Steffen, and Thompson

Welcome guests and visitors: Holly Larson, Wendy Ahearn, & Jim Davis

Public Comment: None

Teacher/Staff Comment: Mrs. Ahearn shared with the Board that IVVC applications are due and students will be interviewed on January 15, 2026. February is incoming Freshmen registration.

Mrs. Larson said the kids are doing well, and Finals are underway.

Communications: We received a thank-you note from Patti Smith regarding the staff lunch.

Consent Agenda Item:

A motion was made by Fletcher and seconded by Smith to approve the Consent Agenda items: (a) approve the Regular Meeting Minutes of November 13, 2025; (b) approve the Transportation Committee Meeting Minutes of December 8, 2025; (c) approve the Policy Committee Meeting of December 9, 2025(d) approve the Financial Report-Fund Balances as of November 30, 2025; (e) approval of Bills and Requisitions.

Voting Aye: Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs

Voting Nay: None

Motion carried

The board went over the financial reports as of December 18, 2025:

November 2025, Treasurer's Financial Report of operational account balances:

- ☐ Education Fund: \$70,908.29
- ☐ Operations and Maintenance Fund: \$23,820.94
- ☐ Transportation Fund: \$60,390.87
- ☐ IMRF/SOC Fund: \$102,320.78
- ☐ Working Cash Fund: \$91,874.00
- ☐ Tort Fund: \$33,938.71
- ☐ Health/Life Safety Fund: \$44,963.18

November 30, 2025 Total Funds Balance: \$428,216.77

- ☐ November 2025 payrolls in the amount of \$137,201.34

December 2025 list of bills amounting to:

- ☐ Education Fund: \$32,365.07
- ☐ Operations and Maintenance Fund: \$11,549.17
- ☐ Transportation Fund: \$5,113.28
- ☐ Tort Fund: \$232.50
- ☐ Health/Life Safety Fund: \$4,898.86

December Board bills subtotal: \$54,158.88

Extra bills for December:

- ☐ Education Fund: \$114.16
- ☐ Operations and Maintenance Fund: \$1,899.80
- ☐ Transportation Fund: \$98.86

Extra bills subtotal: \$2,112.82

Tax Levy:

A motion was made by Smith and seconded by Steffen to approve the 2025 Tax Levy.

Voting Aye: Fletcher, Seyller, Smith, Steffen, Thompson, Bromeland, and Jacob

Voting Nay: None

Motion carried

Amended Joint Agreement of Indian Valley Vocational Center:

A motion was made by Fletcher and seconded by Smith to approve the 6th Amended Joint Agreement of Indian Valley Vocational Center.

Voting Aye: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

Contract with Quality Network Services:

A motion was made by Bromeland and seconded by Smith to approve a 3-Year contract with Quality Network Services (QNS) to provide technology and network support.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs

Voting Nay: None

Motion carried

FFA Overnight Field Trip:

A motion was made by Smith and seconded by Thompson to approve FFA Overnight Field Trip to Springfield, IL, January 21-22, 2026.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

The Board discussed the School Board Convention.

Mr. Ulrich shared with the Board regarding IVVC Dual Credit and information impacting our students at Waubensee Community College.

Mr. Ulrich also spoke on the Building and Grounds Updates.

Principal's Report:

- We honored students at the Student of the Semester at a breakfast on December 5th. Thank you to Mrs. Kitora and her students for preparing the bread for the event.
- Senior Seminar was last week, and the presentations went well. Thank you to Mr. Foss and Mr. Hall for spearheading this project.
- The Band Concert was on December 8th and went well. Thank you to Ms. Jaisen for leading the band.
- The Student Council fundraised to raise money for the micro pantry that is on-site.

A motion was made by Smith and seconded by Bromeland to go into closed session at 7:43 p.m. to (a) review the closed session minutes from November 13, 2025 (5 ILCS 120/2 (c) (21)). (b) Discuss School Personnel matters (as per the Illinois Open Meetings Act, "the appointment, employment, compensation, discipline, performance or dismissal of specific employees of Newark Community High School (5 ILCS 120/2 (c) (1)). (c) Discuss Student Discipline.

(As per the Illinois Open Meeting Act, "the discussion of student discipline" (5 ILCS 120/2 (c) (9)), (d) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5 ILCS 120/2 (c) (2)). (e) Discuss the selection of a person to fill a public office, as defined by the Open Meetings Act, including the vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance. (5 ILCS 120/2 (c) (3))

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

The regular board meeting reconvened at 8:32 p.m.

Roll call was taken, showing the following Board members in attendance:
Bromeland, Fletcher, Seyller, Smith, Steffen, Thompson, and Jacobs.

Action taken as a Result of Closed Session:

A motion was made by Smith and seconded by Thompson to approve the closed session Board minutes as corrected for November 13, 2025.

Voting Aye: Fletcher, Smith, Seyller, Steffen, Thompson, Bromeland, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Smith and seconded by Fletcher to accept Carly Wade's resignation as full time substitute as of December 19, 2025.

Voting Aye: Seyller, Smith, Steffen, Thompson, Bromeland, Fletcher, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Smith and seconded by Thompson to accept Lori Schutt's resignation as Assistant Track Coach, effective immediately.

Voting Aye: Smith, Steffen, Thompson, Bromeland, Fletcher, Seyller, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Thompson and seconded by Smith to accept Jeff Schutt's resignation as a Volunteer Assistant Track Coach, effective immediately.

Voting Aye: Steffen, Thompson, Bromeland, Fletcher, Seyller, Smith, and Jacobs

Voting Nay: None

Motion carried

A motion was made by Smith and seconded by Thompson to approve Wes Miller's three-year contract extension from July 1, 2026, to June 30, 2029.

Voting Aye: Thompson, Bromeland, Fletcher, Seyller, Smith, Steffen, and Jacobs

Voting Nay: None

Motion carried

Upcoming Action items, Activities, and Events;

a. Next Board Meeting Thursday, January 15, 2026, at 6:30 p.m.

Other Matters of Discussion: Interviewing for an AG Teacher.

A Motion was made by Smith and seconded by Bromeland to adjourn the meeting at 8:37 p.m.

Voice Vote: 7 Ayes

Voting Nay: None


Motion carried



Ryan Jacobs, President

1-16-2026

Date



Jean Fletcher, Secretary

1-16-2026

Date